

Murchison Open Source Conversion Timeline (Rough v2)

Year #1: "Pilot"

	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>
Technical conversion	Machines 1 & 2	Machines 3 & 4	Staff systems eval	Machines 1-4 go live!	Pilot software	Convert staff systems	...	Start prep for fall	Start main conversion	Main conversion	Test & refine	Main conversion complete	
Staff training	Basic use	Basics & pilot software	Pilot software	Office software, admin, etc.	More pilot software	More office software					Office is all open source		
User Ed				Pilot begins!!	new progs after holiday?				Summer programs begin			Fall programs begin	
PR			Open house	Press release?						Press release		Announcement	
Documentation	Existing hardware, software, staff, costs, etc.		How did migration go?	Record user acceptance, response		Document staff system migration			Document conversion!	Document conversion!	Document testing!		
Grant writing	Research available grants	Review and choose	Develop assessment forms	Collect data necessary for grant!	Begin writing grants	Review, Revise, Update	Submit!	Grants awarded			Grants begin